Personal Assistance Oversight Committee Minutes

September 15, 2010 1:00PM – 4:00 PM (MST)

Video Conference in Regions I, III, Boise PTC Bldg, V, and VII

Call in information – 1-888-706-6468 Participant Code 268877

Committee Members Present: Jason McKinley (Phone), Kelly Marang (Video), Deana Gilchrist, Dana Gover, Jody Erickson, Bart Larsen; Ruth Gneiting, Donna Maier(Guest); Sheri Ehrmantraut, (AAA substitute for Aaron Thain), Scott Burpee, Jamie Harding, Division of Health (guest)

DHW Staff Present: Natalie Peterson, BLTC Bureau Chief, Melanie Belnap, BLTC Manager (Video), Susan Scheuerer, BLTC ACC; Susie Choules, BLTC ACC, Sue Harvey RN, BLTC Nurse Manager (Video); Marcie Young, BLTC Administrative Assistant II.

AGENDA ITEM	LEAD	Time	DECISIONS/ACTION ITEMS
OLD BUSINESS			
Welcome - Introductions Read and approve minutes from June 16, 2010. (Attached)	Natalie Peterson	1:00 1:15	Dana made the motion to approve minutes from the 6-16-2010 meeting with amendments. Bart seconded the motion. Minutes were approved (pending amendment) to reflect discussion regarding attendant and homemaker services. Approved minutes from 6-16-2010 will be posted on the MCAC website. "Service Plan, assessed needs on the care plan and the flow sheet should match. Do providers have to have separate flow sheet for homemaker and attendant services? Cares and time need to be documented, but do not have to be on a separate timesheet."
NEW BUSINESS			Cures and time need to be documented, but do not have to be on a separate timesneet.
MMIS /Molina Update	Natalie Peterson	1:15 2:00	Due to a scheduling conflict Cathy Libby was unable to join the committee. Natalie responded to committee questions: BLTC is seeing vast improvements in BLTC's ability to get PAs processed and payments to providers in the new MMIS system. We had a back log of PAs but are getting caught up. Go to Molina first with questions, then contact Natalie if you are not able to get issues resolved, she will forward concerns to the Escalation Team. Q. Are yearly PAs possible for adults? A. We have received this recommendation and have taken it under advisement. Since it would require system changes, we are not yet ready to make change from monthly to yearly PA's for adult participants. Q. RAs still do not match and how will they be reconciled?

			A. Providers will be receiving information from the Department/Molina on how to make
			repayments occur. There will be a reconciliation process.
			Q. Molina reps screen is different than what the provider sees when they call with
			questions.
			A. Each region has a PRC; providers can request that the PRC come to their office to
			provide technical assistance.
			provide technical assistance.
			O Auth Log HAL and units in MMIS do not match
			Q. Auth Log UAI and units in MMIS do not match.
			A. Providers to contact the local BLTC office to verify the correct PA amount.
			Q. Lots of PAs (paper) received in the mail.
			A. Working on streamlined process to limit number of envelopes that are going out to
			providers.
			Q. Frustrating to providers, what used to take ½ day to bill Medicaid and now it takes 2
			days for the same function.
			A. Providers urged to communicate suggestions and ideas to local PRC.
Review Recommendations from June	Natalie Peterson	2:00	These recommendations were presented to the Medical Care Advisory Committee on 7-
16, 2010 meeting	Traidic I elerson	2:15	21-2010.
		2.13	
Develop payment methodology that combines			The Division of Medicaid is researching methodologies to achieve this outcome.
Attendant/Homemaker rates.			
Develop an approval process that	Department has only a medication awareness training program.		
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Develop an approval process that would allow providers to conduct Medication Assistance training rather than via the limited offerings.

This is a technical program that the Agency RN could qualify to teach. In order to have the program not offered through a technical college the agency would have to go through the "Idaho Professional Technical Education (PTE) Program to see if it could get a course approved using the guidelines they set.

This course is directed by one of Idaho's six post-secondary technical education colleges: North Idaho College School of Applied Technology, Lewis-Clark State College School of Technology, Idaho State University College of Technology, Eastern Idaho Technical College, College of Southern Idaho, and Boise State University Larry G. Selland College of Applied Technology. This course is intended to be delivered through eight (8) hours of instruction (theory = 5 hours, clinical = 3 hours).

Instructor qualifications for this course are the same as the state requirements for Certificated Nursing Assistant Instructors with the exception of a Licensed Pharmacist who meets the Idaho certification standards for Professional Technical educators. These requirements are as follows: (1) A current, valid and unencumbered license to practice in Idaho as a licensed professional nurse (RN) or pharmacist. (2) Three years of clinical practice. (3) A Licensed Professional Nurses clinical experience must include at least two years of long-term or chronic care. Application to teach must be made through a professional-technical college and primary certification is issued from the state Board of

	Nursing.				
	To be a Medication Assistant, Referenced in Rule, the individual must take a class costing approximately \$80.00. Upon completion the attendee receives a "Certificate of Completion". The class is 8 hours long. This allows them to f. Assistance with medication may include: breaking a scored tablet, crushing a tablet, instilling eye, ear or nose drops, giving medication through a pre-mixed nebulizer inhaler or gastric (non-nasogastric) tube, assisting with oral or topical medications and insertion of suppositories.				
	The Medication Assistant-Certified (MA-C) is a new, longer program; 120 hours that allows the MA-C to administer meds. This will be a renewable certificate, (every 2 years) and is monitored by The Board of Nursing. Currently there are no MA-Cs in the State of Idaho.				
Bureau of Long Term Care Update • Money Follows Person (MFP) Planning Grant • Survey Results	Natalie Peterson	2:15 2:30	MFP Grant This grant is to assist States to rebalance their healthcare plan. It focuses on participants that can transition from institutions and have the opportunity to live in the community. This is not to be looked at as a diversion but a transition out of an institution. Idaho has applied for the grant (to write operational protocol). If awarded the grant, we will hold stakeholder meetings to gather information develop protocols, identify target population etc. Survey Results In May, statewide meetings were held and a survey was developed to gather suggestions/feedback for any Medicaid services. Survey results are posted at: http://www.healthandwelfare.idaho.gov/Medicai/Medicaid/CostReductionsIdeas/tabid/ There have been no definitive plans developed based on the survey results yet, since proposed changes may require temporary rules and operational changes. Watch for legal notices, temporary rules and other formal Department communication regarding suggested changes. Some of the changes that will impact the Bureau of Long Term Care: Standard authorization for A & D RN visits (operational) QMRP standard authorizations for children (operational) Align A & D skilled nurse visit and home health visits (operational) Align care plan rates for adults and children (rate change) Develop bundled attendant and homemaker rate using Bureau Labor Statics (temporary rule change) Projected implementation for these changes are 12-1-10		
PLANNING					
Break		2:30			

		2:45			
 PAO Committee Composition (Continue with submitted applications) Discuss Recruiting Plan 	Natalie Peterson	2:45 3:00	The Committee discussed and voted on applications received since 6/16/10. Mary Jo Butler – Advocate – Disability Rights Idaho – approved Crystal Fuchs – Lewiston – Personal Assistant - approved Chris Pruett – Bliss – A&D Waiver Participant - approved As of 9-10-10 we have the following vacancies: Participant - 2 Northern Hub, 2 Central Hub Action: Natalie will have announcement posted on website for participants to apply for PAO.		
Chronic Disease Self Management Program Grant - (Living Well)	Jamie Harding Division of Health Pam Catt- Alliasion Idaho Commission on Aging	3:00 3:15	Action: Marcie will attach Chronic Disease Self Management Program Handouts with minutes. The intent of this program is to teach the participant to manage their disease process. To date, nine hundred Idahoans have completed the six week workshop. This workshop is available in Spanish. Please contact Jamie Harding at (208) 334-5788 or e-mail at hardingj@dhw.idaho.gov for a class schedule.		
Long Term Care Policy Advancement Steering Committee (ADRC Update)	Jody Erickson Idaho Commission on Aging	3:15 3:30	Action: Marcie will attach handouts for ADRC five year plan goals, objectives, and strategies to the minutes for committee members.		
MONITORING	1 0 0				
Update on Idaho State Independent Living Council Medicaid Infrastructure (MIG) Grant	Donna Maier - Project Director ISILC	3:30 3:45	Action: Marcie will attach Medicaid Infrastructure Grant Report - September 2010 to the minutes for committee members.		
2011 Meeting Dates	Natalie Peterson	3:45 4:00	March 16, 2011, June 15, 2011, September 14, 2011 and December 14, 2011. All of these will be held on Wednesday and meeting times will continue to be from 1-4 PM (Mountain Time). These meetings will be scheduled as video conferences in local offices 1- CDA, 2 Lewiston, 5 - Twin Falls, 6- Pocatello, and 7 - Idaho Falls.		
RECOMMENDATIONS					
Committee Requests that providers have the opportunity to review and provide feedback on the new "Blended Rate" before it is implemented.					
ADJOURN		4:00			

Next meeting will be December 15, 2010

Amendment to 6-16-2010 minutes:

Service Plan, assessed needs on the care plan and flow sheet have to match. Do providers have to have separate flow sheet for homemaker and attendant services? Cares and time need to be documented, but do not have to be on a separate timesheet.

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